

Admissions Policy

It is our intention to make our pre-school genuinely accessible to children and families from all sections of the local community. In order to accomplish this, we:

- Ensure that the existence of the pre-school is widely known in the locality. We do this by placing posters about the pre-school in places where all sections of the community can see them, e.g. Kingsbridge library, all local doctors' surgeries, on primary school notice boards and in the local newspapers.
- Arrange our waiting list in order of date of birth.
- Keep a place vacant, when this is financially viable; in order to accommodate emergency admissions.
- Describe the pre-school and its practices in terms which make it clear that we welcome both fathers and mothers, other relations and other carers, including childminders, and people from all cultural, ethnic, religious and social groups, with and without disabilities and regardless of health status including HIV / Aids.
- Monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place. When advertising the pre-school we take into account the need to reflect the range of languages spoken in the community we serve.
- Make our inclusion policies widely known.
- Consult with families about the opening times of the pre-school to avoid excluding anyone.
- Try to be flexible about attendance patterns so as to accommodate the needs of individual children and families.
- Consult local parents to ensure that the group goes on meeting the changing needs of the local community.

This policy was adopted at a meeting of the pre-school on Date
.....

Signed on behalf of the pre-school.....